

**TOWN OF DAVIE  
TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Thomas J. Willi, Town Administrator - 797-1035

**SUBJECT:** Resolution

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ESTABLISHING A START TIME OF 6:00 P.M. AND AN END TIME OF 11:00 P.M. FOR REGULARLY SCHEDULED TOWN COUNCIL MEETINGS, ESTABLISHING TIME MANAGEMENT GUIDELINES, AND PROVIDING FOR AN EFFECTIVE DATE.

**REPORT IN BRIEF:** This item was suggested by Councilmember Starkey. Recently the length of Town Council meetings has extended into the early morning hours of the next business day. The duration of these meetings has placed tremendous strain on the public, Councilmembers, staff, and petitioners. Establishing an earlier commencement of the meetings and a defined adjournment time will increase public participation and reduce the physical and mental taxation encumbered by Councilmembers, and staff.

**PREVIOUS ACTIONS:** N/A

**CONCURRENCES:** N/A

**FISCAL IMPACT:** N/A

**RECOMMENDATION(S):** Motion to approve the resolution

**Attachment(s):** Resolution

## RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ESTABLISHING A START TIME OF 6:00 P.M. AND AN END TIME OF 11:00 P.M. FOR REGULARLY SCHEDULED TOWN COUNCIL MEETINGS, ESTABLISHING TIME MANAGEMENT GUIDELINES, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, meetings of the Town Council have recently extended into the early morning hours of the next business day; and

WHEREAS, the length of these meetings has placed a strain on the public, Councilmembers, staff, and petitioners; and

WHEREAS, reducing the length of these meetings, and providing a time certain for quasi-judicial items shall increase public participation, and reduce the mental and physical strain placed on Councilmembers and staff.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie hereby approves commencement of all regularly scheduled Town Council meetings at 6:00 p.m., with the exception of the meeting immediately following the general election which is governed by the Town's Charter, with a defined adjournment time of 11:00 p.m.

SECTION 2. The Pledge of Allegiance, Roll Call, Presentations, Mayor/Councilmember, Town Administrator, and Town Attorney Comments, and the Consent Agenda shall be addressed between the 6:00 p.m. and 7:00 p.m. hour.

SECTION 3. The first meeting of every month shall have an Open Public Meeting portion which shall commence at 7:00 p.m.

SECTION 4. The Public Comments (Ordinances-First Reading) portion of the meeting shall commence immediately following the Open Public Meeting portion. In lieu of the Open Public Meeting portion, the Public Comments portion shall commence at 7:00 p.m.

SECTION 5. Quasi-Judicial items shall be heard time certain. Any unfinished business must be postponed so that each Quasi-Judicial can be heard and deliberated on.

After all Quasi-Judicial items have been addressed, the unfinished business that had been postponed earlier in the meeting may be resumed.

SECTION 6. In the event that an item is being discussed at 11:00 p.m., the meeting shall not adjourn until such time that a decision is made on the item. All items not addressed by 11:00 p.m. shall be tabled to the next Council meeting. Items tabled from the previous Council meeting as a result of the 11:00 p.m. deadline shall be addressed before any new item in each applicable category.

SECTION 7. This resolution shall take effect the meeting after its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2001.

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2001.